

School District No. 35 (Langley)

Amended Annual Budget

2015-2016 Fiscal Year

February 23, 2016

Legislative Authority

- Sub-section 113(2) of the *School Act* requires a Board of Education to submit an Amended Annual Budget if the Minister of Education amends a District's operating grant
- Sub-section 106.3(6) of the School Act allows the Minister to amend a District's operating grant for enrolment or funding changes
- Done every year based on September enrolments
- Commonly referred to as the December Recalc

Public Sector Accounting Standards Requirement

- Districts are part of the Government Reporting Entity (GRE)
- Treasury Board in 2010 directed districts to follow the revised Public Sector Accounting Board (PSAB) framework for fiscal years commencing after December 31, 2011
- PSAB Framework requires budgets to include elements of all funds, not just the operating fund.

PSAB Format

- Statement 2 – Revenue and Expense
- Statement 4 – Change in Net Financial Assets (Debt)
- Schedule 1 – Changes in Accumulated Surplus (Deficit) by fund
- Schedule 2 – Operating Revenue and Expense
- Schedule 2A – Schedule of Operating Revenue by Source
- Schedule 2B – Schedule of Operating Expense by Source
- Schedule 2C – Operating Expense by Function, Program and Object
- Schedule 3 – Special Purpose Revenue and Expense
- Schedule 3A – Changes in Special Purpose Funds
- Schedule 4 – Capital Revenue and Expense

Statement 2

Revenue and Expense

- Shows revenue and expense for all funds to produce an overall surplus (deficit)
- Revenue by major source, including tuition separately
- Expenses are shown by function
- Breaks down overall surplus (deficit) by fund at the bottom
- Illustrates the budget bylaw amount at the end

Statement 2 – 2015/2016 Budget

	Amended Budget	Annual Budget	Increase (Decrease)
Revenues			
Ministry of Education	\$ 177,057,592	\$ 169,675,525	\$ 7,382,067
Other - Provincial Grants	507,923	512,795	(4,872)
Tuition	12,072,306	10,261,938	1,810,368
Other Revenue	6,835,318	6,759,878	75,440
Rentals and Leases	869,441	814,161	55,280
Investment Income	515,224	513,614	1,610
Amortization of Deferred Capital Revenue	6,860,500	6,841,901	18,599
	204,718,304	195,379,812	9,338,492
Expenses			
Instruction	162,563,550	159,861,586	2,701,964
District Administration	6,142,091	5,657,803	484,288
Operations and Maintenance	28,841,550	28,971,742	(130,192)
Transportation and Housing	2,305,541	2,286,643	18,898
Debt Services	74,649	74,649	-
	199,927,381	196,852,423	3,074,958
Net Revenue (Expense)	4,790,923	(1,472,611)	6,263,534
Budgeted Allocation of Surplus	1,067,798	-	1,067,798
Surplus (Deficit) for the Year	<u>\$ 5,858,721</u>	<u>\$ (1,472,611)</u>	<u>\$ 7,331,332</u>

2015-2016 Amended Annual Budget

Surplus (Deficit)

	Operating	SPF	Capital	Total
Revenues	\$ 177,788,716	\$ 12,962,238	\$ 13,967,350	\$ 204,718,304
Expenses	177,719,511	12,924,658	9,283,212	199,927,381
Net Revenue (Expense)	69,205	37,580	4,684,138	4,790,923
Budgeted Allocation of Surplus	1,067,798			1,067,798
Capital Assets Purchased		(37,580)	37,580	-
Transfer to the Capital Fund	(790,983)		790,983	-
Other	(346,020)		346,020	-
Budgeted Surplus (Deficit)	\$ 0	\$ 0	\$ 5,858,721	\$ 5,858,721

2015-2016 Amended Annual Budget

Revenue

	Operating	SPF	Capital	Total
Ministry of Education	\$ 162,866,492	\$ 7,099,474	\$ 7,091,626	\$ 177,057,592
Other Provincial Revenue	245,159	262,764		507,923
Tuition	12,072,306			12,072,306
Other Revenue	1,235,318	5,600,000		6,835,318
Rentals and Leases	869,441			869,441
Investment Income	500,000		15,224	515,224
Gain (loss) on Disposal of Capital Assets				-
Amortization of Deferred Capital Revenue			6,860,500	6,860,500
	<u>\$ 177,788,716</u>	<u>\$ 12,962,238</u>	<u>\$ 13,967,350</u>	<u>\$ 204,718,304</u>

2015-2016 Amended Annual Budget

Expenses by Function

	Operating	SPF	Capital	Total
Instruction	\$ 150,487,054	\$ 12,076,496	\$ 0	\$ 162,563,550
District Administration	6,032,006	110,085		6,142,091
Operations and Maintenance	19,118,737	738,077	135,989	19,992,803
Transportation and Housing	2,081,714		223,827	2,305,541
Interest			74,649	74,649
Amortization of Capital Assets			8,848,747	8,848,747
	<u>\$ 177,719,511</u>	<u>\$ 12,924,658</u>	<u>\$ 9,283,212</u>	<u>\$ 199,927,381</u>

2015-2016 Amended Annual Budget

Budget Bylaw Amount

	Operating	SPF	Capital	Total
Operating Fund - Total Expense	\$ 177,719,511			\$ 177,719,511
Special Purpose Fund - Total Expense		12,924,658		12,924,658
Special Purpose Fund - Capital Assets Purchased		37,580		37,580
Capital Fund - Total Expense			9,283,212	9,283,212
Capital Fund - Capital Assets Purchased from Local Capital			1,458,346	1,458,346
	\$ 177,719,511	\$ 12,962,238	\$ 10,741,558	\$ 201,423,307

Schedule 1

- This schedule is required under PSAB to show the changes in accumulated surpluses (deficits) by fund
- Opening balances at June 30, 2012 were required to be restated to conform with PSA standards
 - Adjustments for employee future benefits liability
 - Reclassification of Operating Fund Deferred Revenue

Schedule 1

Accumulated Surplus (Deficit)

	Operating	SPF	Capital	Total
Accumulated Surplus at June 30, 2015				
Restricted	\$ 6,978,145		\$ 70,968,364	\$ 77,946,509
Unrestricted	6,691,764			6,691,764
	13,669,909	-	70,968,364	84,638,273
Net Revenue (Expense) for the Year	69,205	37,580	4,684,138	4,790,923
Interfund Transfers				
Capital Assets Purchased		(37,580)	37,580	-
Local Capital	(790,983)		790,983	-
Other	(346,020)		346,020	-
Budgeted Accumulated Surplus at June 30, 2016				
Restricted	5,353,757	-	76,827,085	82,180,842
Unrestricted	7,248,354			7,248,354
Budgeted Accumulated Surplus (Deficit) at June 30, 2016	\$ 12,602,111	\$ -	\$ 76,827,085	\$ 89,429,196

Surplus Appropriation - Operating

	2015/16 Amended	2015/16 Preliminary
Restricted Surpluses		
Internally Restricted By Board	\$ 3,188,260	\$ 3,188,260
School Generated Funds (bank accounts)	2,165,497	2,106,071
District initiative to support technology	750,000	750,000
District initiative to support schools	874,388	493,946
Aboriginal Education	-	10,600
Internally Restricted By Board	6,978,145	6,548,877
Unrestricted Surplus	6,691,764	5,747,000
Total Surplus (deficit) end of 2014-15	13,669,909	12,295,877
Planned Appropriation to Balance	1,067,798	-
Balance after Appropriation	\$ 12,602,111	\$ 12,295,877
Appropriation		
Unrestricted By Board	(556,590)	
District initiative to support technology	750,000	
District initiative to support schools	874,388	
Aboriginal Education	-	
	\$ 1,067,798	\$ -

Board Motions Required

- Board needs to pass motions to appropriate (unrestrict) the following restricted surplus amounts
 - \$874,388 district initiative to support schools
 - \$750,000 district initiative to support technology
- Net result will be an increase of \$556,590 to unrestricted
- Plan to restrict an amount for technology support again at the end of June

Budgeted Surplus after Appropriation

Restricted Surpluses

Internally Restricted By Board

\$ 3,188,260

School Generated Funds (bank accounts)

2,165,497

5,353,757

Unrestricted Surplus

7,248,354

Budgeted Surplus

\$ 12,602,111

Schedules 2, 2A, 2B and 2C Operating Revenue and Expense

- Represent the activity in the operating fund
 - Schedule 2 – Operating Revenue and Expense
 - Schedule 2A – Schedule of Operating Revenue by Source
 - Schedule 2B – Schedule of Operating Expense by Source
 - Schedule 2C – Operating Expense by Function, Program and Object

Schedule 2

Operating Revenue and Expense

	Amended Budget	Annual Budget	Increase (Decrease)
Total Revenue	\$ 177,788,716	\$ 175,629,013	\$ 2,159,703
Total Expenses	177,719,511	174,875,993	2,843,518
	69,205	753,020	(683,815)
Interfund Transfer to Capital Fund	(1,137,003)	(753,020)	(383,983)
	(1,067,798)	-	(1,067,798)
Budgeted Appropriation of Surplus	1,067,798	-	1,067,798
Budgeted Surplus (Deficit) for the Year	\$ -	\$ -	\$ -

Schedule 2 - Total Revenues

	Amended Budget	Annual Budget	Increase (Decrease)
Provincial Grants - Ministry of Education	\$ 162,866,492	\$ 162,634,477	\$ 232,015
Provincial Grants - Other	245,159	258,559	(13,400)
Tuition	12,072,306	10,261,938	1,810,368
Other Revenue	1,235,318	1,159,878	75,440
Rentals and Leases	869,441	814,161	55,280
Investment Income	500,000	500,000	-
	<u>\$ 177,788,716</u>	<u>\$ 175,629,013</u>	<u>\$ 2,159,703</u>

Schedule 2A

Ministry Operating Grant

	2015/16 Amended	2015/16 Preliminary	Change
Ministry Operating Grant			
Enrolment based funding	\$ 137,456,918	\$ 136,426,639	\$ 1,030,279
Unique student needs	20,096,118	20,313,115	(216,997)
Supplements - other	3,679,492	3,915,272	(235,780)
Holdback	-	-	-
Summer School	938,248	790,852	147,396
	162,170,776	161,445,878	724,898
Estimated Funding for February & May	867,623	867,623	-
Administrative savings	(982,005)	(982,005)	-
Total Ministry Operating Grants	162,056,394	161,331,496	724,898
Other Ministry Grants			
Recovery and AANDS/LEA Funds	(143,468)	(161,878)	18,410
Funding for Graduated Adults	118,694	107,773	10,921
Pay Equity	551,875	551,875	-
Carbon tax	145,000	145,000	-
Economic Stability Dividend (estimate)	119,157	-	119,157
NGN Holdback	-	641,371	(641,371)
Other	18,840	18,840	-
Total Other Ministry Grants	810,098	1,302,981	(492,883)
Provincial Grants - Ministry of Education	\$ 162,866,492	\$ 162,634,477	\$ 232,015

Enrollment Based Funding

	2015/16 Spring Budget		2015/16 Recalc Fall Budget		Change	
	Enrollment	Total Funding	Enrollment	Total Funding	Enrollment	Total Funding
Enrollment Based Funding:						
School Age FTE:						
Standard (Regular) Schools	18,510.2220	132,496,169	18,768.8135	134,347,167	258.5915	1,850,998
Continuing Education	28.0000	200,424	23.0000	164,634	(5.0000)	(35,790)
Alternate Schools - Total School Age FTE	364.0000	2,605,512	283.0000	2,025,714	(81.0000)	(579,798)
Distributed Learning (September)- School Age FTE	183.8750	1,108,766	149.6250	902,239	(34.2500)	(206,527)
Course Challenges	57.0000	12,768	61.0000	13,664	4.0000	896
Home School students (September):	12.0000	3,000	14.0000	3,500	2.0000	500
Total Enrollment Based Funding	19,058.0970	136,426,639	19,201.4385	137,456,918	144.3415	1,030,279

Unique Student Needs

	2015/16 Spring Budget		2015/16 Recalc Fall Budget		Change	
	Enrollment	Total Funding	Enrollment	Total Funding	Enrollment	Total Funding
Unique Student Needs:						
English as a Second Language	974.0000	1,344,120	1,010.0000	1,393,800	36.0000	49,680
Aboriginal Education	1,780.0000	2,127,100	1,815.0000	2,168,925	35.0000	41,825
Special Education:					-	-
Level 1:	13.0000	490,100	13.0000	490,100	-	-
Level 2:	748.0000	14,099,800	748.0000	14,099,800	-	-
Level 3:	226.0000	2,147,000	188.0000	1,786,000	(38.0000)	(361,000)
Adult Education (September):	23.0000	104,995	34.5000	157,493	11.5000	52,498
Total Unique Student Needs Funding		20,313,115		20,096,118		(216,997)

Other Supplements

	2015/16 Spring Budget		2015/16 Recalc Fall Budget		Change	
	Enrollment	Total Funding	Enrollment	Total Funding	Enrollment	Total Funding
Supplements and other funding:						
Salary Differential:		1,314,216		1,078,436		(235,780)
Unique Geographic Factors:		132,395		132,395		-
Transportation and Housing:		1,321,982		1,321,982		-
Transition Funding:		769,000		769,000		-
Suppliment for Education plan		377,679		377,679		-
Total Supplements and other funding:		3,915,272		3,679,492		(235,780)

Teacher Salary Differential

- The District doesn't control this funding
- Average Teacher Salary Differential by year

2015/2016	1,078,436
2014/2015	1,301,003
2013/2014	2,377,180
2013/2012	3,384,805
2012/2011	3,981,081
2011/2010	3,745,509

- The district has had more retirements recently

Holdback

- Previous Years Holdbacks

2015/2016	0
2014/2015	1,454,066
2013/2014	1,127,528
2013/2012	1,800,369
2012/2011	3,981,081
2011/2010	3,745,509

- None this year due to more students in the Province

Tuition Revenue

	Amended Budget	Annual Budget	Increase (Decrease)
Summer School Fees (non ministry)	\$ 187,235	\$ 128,000	\$ 59,235
Thailand Visit for ISP	252,000	252,000	-
ISP Regular Program	10,902,500	9,215,000	1,687,500
ISP Summer Program	425,823	479,500	(53,677)
Graduated Adults Tuition	205,748	110,438	95,310
222 Pro D conferences	99,000	77,000	22,000
	\$ 12,072,306	\$ 10,261,938	\$ 1,810,368

Other Revenue Details

	Amended Budget	Annual Budget	Increase (Decrease)
LEC fees	\$ 68,000	\$ 57,000	\$ 11,000
Transportation	260,000	260,000	-
Career Ed	40,000	40,000	-
Development dept. grant	50,000	50,000	-
Hydro	47,000	47,000	-
Mountain IB	30,000	30,000	-
BMO rebate	35,000	35,000	-
Print shop	30,000	30,000	-
iPALS	8,000	8,000	-
JKE Innovation partnership grants	6,000	-	6,000
Foundation - Trotec laser cutter	30,000	-	30,000
Funds from Claire Guy ministry work	15,000	-	15,000
Curriculum implementation	31,850	-	31,850
ICBC rebate	72,000	72,000	-
Recovery of AAANDS/LEA funds	143,468	161,878	(18,410)
Salary recoveries	250,000	250,000	-
Teacher benefit rebate	119,000	119,000	-
	\$ 1,235,318	\$ 1,159,878	\$ 75,440

Schedule 2B

Expenses by Source

	Amended Budget	Annual Budget	Increase (Decrease)
Salaries			
Teachers	\$ 80,551,613	\$ 81,042,523	\$ (490,910)
Principals and Vice-Principals	9,405,540	8,992,642	412,898
Educational Assistants	14,625,334	14,573,608	51,726
Support Staff	14,632,058	14,438,114	193,944
Other Professionals	3,767,290	3,557,949	209,341
Substitutes	6,096,715	5,444,061	652,654
Total Salaries	129,078,550	128,048,897	1,029,653
Employee Benefits	32,148,786	31,736,184	412,602
Total Salaries & Benefits	161,227,336	159,785,081	1,442,255
Services and Supplies	16,492,175	15,090,912	1,401,263
Total Expenses by Source	<u>\$ 177,719,511</u>	<u>\$ 174,875,993</u>	<u>\$ 2,843,518</u>

Change in Teacher Salaries

Lower average teacher cost	\$ (1,200,000)
Special Education Less 0.2 FTE plus lower salaries	(70,408)
Economic Stability Dividend (estimate)	72,145
Teachers in schools	584,777
Summer school	163,531
Additional ELL teacher	80,793
Budgeted District teacher filled by District VP	(67,202)
Other	<u>(54,546)</u>
	<u>\$ (490,910)</u>

Change in Principals and VP's

Principal and VP's raises	\$	204,273
VP at Vanguard		105,710
District VP for Career Education		51,587
Extra staffing due to leaves		65,039
Misc		<u>(13,711)</u>
	\$	<u><u>412,898</u></u>

Change in Support Staff

Labour for school Maintenance request	75,000
Custodial	47,007
Support in Schools	35,114
Economic Stability Dividend (Estimated)	13,133
Misc	<u>23,690</u>
	<u>\$ 193,944</u>

Change in Other Professionals

Exempt raises	95,504
Purchasing Manager	45,353
Homestay Coordinator	62,903
Misc	5,581
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	\$ 209,341
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Substitutes

	Amended Budget	Annual Budget	Increase (Decrease)
TTOC - Illness greater than 3 days	3,475,000	3,550,000	(75,000)
TTOC - Budgeted Savings from Spring Break	(147,000)	(147,000)	-
TTOC - Replacements for vacancies in schools	157,083	8,614	148,469
TTOC - Non-contractual	274,547	178,902	95,645
TTOC - Other District Leaves	464,674	387,444	77,230
TTOC - Instructional Services	42,500	42,500	-
TTOC - Joint Professional Development	100,000	100,000	-
CUPE - Casual Replacements in Schools	548,194	406,813	141,381
CUPE - Casual Replacements in Central	931,817	865,288	66,529
CUPE - Casual Replacements in Central for SEA's in Schools	226,400	28,000	198,400
CUPE - Budgeted Savings from spring Break	(41,500)	(41,500)	-
CUPE - Illness greater than 3 days	50,000	50,000	-
CUPE - Central for Union Business	15,000	15,000	-
	<u>\$ 6,096,715</u>	<u>\$ 5,444,061</u>	<u>\$ 652,654</u>

Services and Supplies

	Amended Budget	Annual Budget	Increase (Decrease)
Services and Supplies			
Services	\$ 3,748,647	\$ 3,517,337	\$ 231,310
Student Transportation	124,200	81,100	43,100
Professional Development and Travel	1,218,984	1,142,542	76,442
Rentals and Leases	23,900	10,900	13,000
Dues and Fees	1,119,502	780,830	338,672
Insurance	486,800	485,200	1,600
Supplies	7,175,867	6,333,003	842,864
Bad Debts	2,000	2,000	-
Utilities	2,592,275	2,738,000	(145,725)
Total Services and Supplies	<u>\$ 16,492,175</u>	<u>\$ 15,090,912</u>	<u>\$ 1,401,263</u>

Increase in Services

Services

Key annual cost and training	\$	96,000
GuardMe ISP program (only for 15/16)		36,000
Homewood Health wrap up		35,055
Cell phone upgrades		27,000
MDI for middle school		13,650
Property appraisals		17,800
Envisio annual fee		13,200
Increase in school services		25,905
Reduction in buyouts and grievance resolutions		(25,000)
Reduction in independent medical/treatments		(10,000)
Other		1,700
	\$	<u>231,310</u>

Increase in Pro-D and Travel

Professional Development and Travel

Aboriginal Pro D and Conferences	\$	52,500
ISP Summer Program		35,984
Contractual Pro D		3,557
Reduction in Central Staff Development		(8,780)
Reduction in Mileage Budgets		(6,819)
	\$	<u>76,442</u>

Dues and Fees

Increase in ISP commissions	\$ 237,796
Central athletics fees	100,000
Other	876
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	<u>\$ 338,672</u>

Increase in Supplies

Supplies

Minor Capital Budgets in Schools	\$	203,339
School Requests Budgets in Schools		106,959
General Supplies in Schools		259,060
Staff Recognition Budgets in Schools		8,616
Central Fund setup with restricted surplus		150,000
Central Supplies Budgets		65,808
Increase in Aboriginal program supplies		47,975
Innovation grants		71,100
Reduction in NGN cost		(141,073)
SRB OH&S module		37,080
15 mac's for Instructional Services		34,000
	\$	<u>842,864</u>

Schedule 3

Special Purpose Funds

- Under PSA standards any monetary contribution from an external source that meets the definition of a liability under PSAB has to be reported in the Special Purpose Fund.
- Special Purpose Funds now need to be budgeted

Current Special Purpose Funds

- Annual Facilities Grant
- Special Education Equipment Grants
- Service Delivery Transformation Funds
- School Generated Funds
- Learning Improvement Fund
- Community LINK Grants
- Strong Start Center Grants
- Ready Set Learn Grants
- Official Languages in Education French Programs Grants
- Settlement Workers in Schools Grant

Schedule 3

Revenue and Expenses

	Amended Budget	Annual Budget	Increase (Decrease)
Revenues			
Ministry of Education	\$ 7,099,474	\$ 6,637,448	\$ 462,026
Other - Provincial Grants	262,764	254,236	8,528
Other Revenue	5,600,000	5,600,000	-
	12,962,238	12,491,684	470,554
Expenses			
Instruction	12,076,496	11,753,607	322,889
District Administration	110,085		110,085
Operations and Maintenance	738,077	738,077	-
	12,924,658	12,491,684	432,974
Net Revenue (Expense)	37,580	-	37,580
Transfer to Capital Fund	(37,580)	-	(37,580)
Surplus (Deficit) for the Year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Schedule 3

Special Purpose Fund Revenues

	Amended Budget	Annual Budget	Increase (Decrease)
Annual Facilities Grant	\$ 738,077	\$ 738,077	\$ -
Learning Improvement Fund	3,420,007	3,386,225	33,782
Special Education Equipment	37,580	-	37,580
Service Delivery Transformation	91,297	-	91,297
Strong Start Program	289,213	288,000	1,213
Ready Set Learn Program	114,290	71,050	43,240
Official Languages (OLEP)	276,362	210,848	65,514
Community LINK	2,132,648	1,943,248	189,400
Settlement Workers in Schools	262,764	254,236	8,528
 Total Provincial Grants	 7,362,238	 6,891,684	 470,554
 School Generated Funds	 5,600,000	 5,600,000	 -
	<u>\$ 12,962,238</u>	<u>\$ 12,491,684</u>	<u>\$ 470,554</u>

Schedule 4

- Under PSA standards we will now have to budget for transactions in the capital fund in accordance with whether the revenue and expense is related to local capital or invested in capital assets

2015-2016 Amended Annual Budget

Budget Bylaw Amount

	Operating	SPF	Capital	Total
Operating Fund - Total Expense	\$ 177,719,511			\$ 177,719,511
Special Purpose Fund - Total Expense		12,924,658		12,924,658
Special Purpose Fund - Capital Assets Purchased		37,580		37,580
Capital Fund - Total Expense			9,283,212	9,283,212
Capital Fund - Capital Assets Purchased from Local Capital			1,458,346	1,458,346
	\$ 177,719,511	\$ 12,962,238	\$ 10,741,558	\$ 201,423,307

Board Motions Required

- Board needs to pass motions to appropriate (unrestrict) the following restricted surplus amounts
 - \$874,388 district initiative to support schools
 - \$750,000 district initiative to support technology
- Net result will be an increase of \$556,590 to unrestricted