



### School Contact Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Work experience is a program that prepares students for the transition from school to the workplace by integrating classroom preparation with practical experience. The community becomes the classroom to provide students with a view of the workplace and the importance of preparing for a career.

Students spend 90+ hours at the work placement and gain credit for Work Experience 12A after a joint evaluation by the employer and teacher. Teachers regularly visit students in the workplace to monitor their progress and to evaluate their performance.

Work Experience promotes a close partnership between students and adults who are willing to share their knowledge and to help students gain confidence in making the transition from school to work or to post-secondary education.

### WHY GET INVOLVED?

Career Development is one of three goals of BC's education system and benefits employers, students, and the community. Work Experience allows students to discover a bridge between classroom learning and workplace realities. It enables schools to make possible practical experiences for students. Collaboration between schools and employers is necessary so that students have opportunities to gain the knowledge and the experience to help make educational and career decisions.

We partner with a wide variety of organizations who provide training opportunities for Work Experience.



You, too, can help students appreciate the importance of acquiring employment skills and positive attitudes towards future careers.

### HOW TO PARTICIPATE?

#### Preparation, Selection and Monitoring of WEX Students

We are eager to offer our students opportunities to extend their education beyond the classroom and into the community. If you are interested in partnering with us, contact the school district or your local secondary school. The Work Experience teacher will contact you to explain the program in greater detail and assess the potential for student participation at your work site. If a student is available, an interview will be arranged. Although the teacher makes the initial selection of students, the final decision will rest with you, upon completion of the student interview.



### Supervision

You will assign each work experience student a supervising employee. This supervisor is responsible for the student's on-the-job training. The type of work the student is expected to complete will be determined collaboratively between the WEX teacher and the supervisor. The student will be regularly monitored at your business by the work experience teacher from his/her school.

## How are Students Prepared?

Prior to being placed on the job site, students complete an orientation in Workplace Health and Safety. Further preparation includes topics such as How to Secure and Maintain Work, Workplace Application, and Education and Career Planning.

## WHICH STUDENTS ARE INVOLVED?

Grade 12 students who are enrolled in a program leading to graduation are eligible to participate in Work Experience. Students select a Work Experience course to explore career possibilities. Some may plan to join the workforce in the near future; others may intend to enroll in a community college or university.

## WHERE CAN STUDENTS WORK?

Almost any type of business or community organization can provide work experience for students in the program.

Langley School District is committed to designing work experience opportunities for students in a wide variety of career focus areas.

**Contact us to see if your business could become a partner in education.**

## EMPLOYERS' BENEFITS

- Develop sources of potential employees with employment skills and on-the-job training
- Influence a young person's attitude toward work
- Provide students with the opportunity to understand the link between school learning and the 'real' world
- Receive public recognition for community service
- Participate directly in the education of students and an opportunity to keep educators informed of requirements of future employees
- WorkSafe BC Coverage provided by the school district

## STUDENTS' BENEFITS

- Explore a variety of career choices to help make informed future decisions
- Gain experience with a variety of work place situations and demands
- Increase confidence and self-reliance, while improving employment skills
- Obtain references and contacts that may assist in further education and future career opportunities
- Gain valuable work experience and employment skills
- Learn to understand employer expectations
- Make positive educational and career choices

**I'm in! What's next?**



**Langley School District  
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